



We are searching for a full-time Campaign Coordinator for the Grassroots Alliance for Police Accountability. The Campaign Coordinator serves as the administrator for the GAPA coalition. This person's main goals are to uphold the values of GAPA's community leaders and to ensure that the coalition works to achieve its desired objectives. As a coordinator, you will work with allied organizations, coalitions, elected representatives, and community leaders who are passionate about police accountability and community-led public safety.

About GAPA

The Grassroots Alliance for Police Accountability (GAPA) is a broad-based coalition of community organizations and one advocacy organization committed to making our neighborhoods safer, improving police practices and accountability, and transforming the relationship between the Chicago Police Department and the communities it serves. We work in neighborhoods across Chicago, including neighborhoods that are most directly affected by violence and police brutality, misconduct, and harassment.

The GAPA organizations (Community Renewal Society, Southwest Organizing Project, Jewish Council on Urban Affairs, Good Kids Mad City, ONE Northside, Target Area, Policing Project, and Impact for Equity) are key members of the Empowering Communities for Public Safety (ECPS) Coalition. In ECPS, we work alongside the Chicago Alliance Against Racist and Political Repression (CAARPR), SEIU HCII, and dozens of other partners, who fought to create ECPS, an ordinance that established a community-led civilian oversight of the Chicago Police. All the members of GAPA, alongside the rest of the ECPS coalition, will work to strengthen and implement the ECPS ordinance as a coalition and ensure that directly impacted community members – especially those in Black and Brown communities that are most affected by police misconduct – lead our work to implement lasting solutions around public safety.

Campaign Coordinator Responsibilities include but are not limited to:

- **GAPA Goal Achievement and Accountability**
 - Provide data and accountability measures to Coalition members to facilitate evaluation of Coalition progress on deliverables and timeline
 - Keep track of the Coalition's progress on each goal
 - Ensure that relevant GAPA organizations, organizers, and partners work effectively, collaboratively, and in ways that are aligned with the goals and values of the coalition by checking in with organizations outside of meetings
- **GAPA Administrative work**
 - Maintain shared drive with agendas, materials, and relevant documents and files
 - Maintain the GAPA website
 - Create and send regular GAPA newsletters and help to grow our listserv

- o Track attendance for all meetings related to ECPS and GAPA
- Meeting Preparation and Facilitation
 - o Create agenda and prepare materials needed for steering committee meetings
 - o Ensure that each GAPA meeting has Chair and someone to take notes
 - o Create agenda and prepare materials
 - o Follow up with Coalition members after each meeting to relate the tasks that need to be completed and include deadlines for each task
- Ambassador to ECPS Campaign:
 - o Attend weekly ECPS steering committee meetings and relate the work of the ECPS coalition to members of the GAPA Coalition
 - o Participate in the work of the ECPS Coalition, where the work aligns with the short and long-term goals of the GAPA Coalition
 - o Ensure that the position of GAPA leaders is relayed and accounted for in the decision-making of ECPS committees
 - o Build relationships with members of the ECPS coalition
- Fundraising
 - o Assist with writing regular funding proposals and reports and maintaining records of grant deadlines
 - o Serve as a reliable contact for funders and schedule meetings between funders and GAPA leadership
 - o Coordinate with the Coalition to gather information for grant proposals and reports and respond to funder questions
- Outreach with External Stakeholders
 - o Schedule meetings with external stakeholders when requested by the Coalition.
 - o Regularly attend District Council meetings in districts across the City of Chicago and maintain active and positive relationships with District Councilors
 - o In coordination with the GAPA Coalition, reach out to other community organizations in other geographies to introduce them and enlist them into the work of the GAPA Coalition
 - o Help coordinate events and actions hosted by GAPA member organizations and others that educate the public about the powers of the ECPS ordinance, including the work of the Community Commission for Public Safety and Accountability and the District Council elections
- Communications for the GAPA coalition
 - o Work to ensure that the GAPA coalition is using media and communications consistently to fulfill its long and short-term goals
 - o Regularly update the GAPA WIX website and Social media
 - o Coordinate with Coalition groups, where appropriate, to facilitate creation of communications materials

What to expect:

- This role is a one-year contracted position with the potential to extend beyond the need, depending on Coalition need and resources.

- This role is primarily remote but will require in-office work at a member organization, occasional in-person participation for meetings, events, actions, press conferences, or one-on-one conversations. **Travel within Chicago is necessary.**
- This person will be paid on a flat-fee basis for work that is expected to require at least 40 hours of work per week. The coordinator needs to be flexible and organize their time to fit the needs of the position. Evening and weekend work will be required on occasion.

Qualifications and necessary experience

- Must have at least 2 years of experience in campaign coordinating, community organizing, or other relevant experience
- Must share GAPA's values and be passionate about improving safety and ending unjust policing
- Must be willing to lead meetings, track time, and work collaboratively while following the lead of the member organizations
- Must have outstanding writing and verbal communication skills
- Must be comfortable building relationships and working with a broad-based coalition of organizations that include community members, community groups, political organizations, elected officials, etc.
- Must be able to work with professional organizing tools (Google Drive, Microsoft Office, Word, Excel, etc.) Experience with SMS services is preferred.
- Must be able to manage time effectively, prioritize effectively, and work on multiple projects simultaneously
- Must be able to track their progress and work independently

Reports to: GAPA's six coalition organization members; supervised through weekly supervision committee of 2-4 GAPA Members

Location: Chicago IL, requires in-person attendance approximately 1-3 times a week. However, the position is mostly remote

Anticipated salary range: \$55,000-\$70,000, depending on experience

How to apply: Please send your resume, cover letter, and a list of three employment references to adantus@impactforequity.org. We will begin reviewing applications on September 5, 2025 and continue to accept applications on a rolling basis until the position is filled. Be sure that all your files are in PDF or Word Document format.